

McCormick, Paulding & Huber LLP
le: INTERNET PROCUREMENT METH
First Named Inventor: Kenn Fischburg

Serial Number: 09/656,330 Attorney Docket Number: 3594-04

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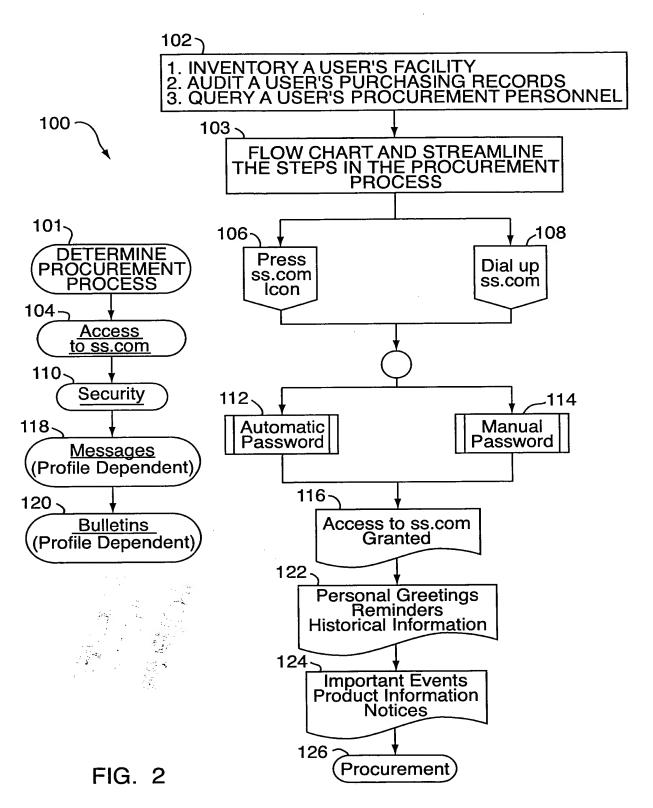
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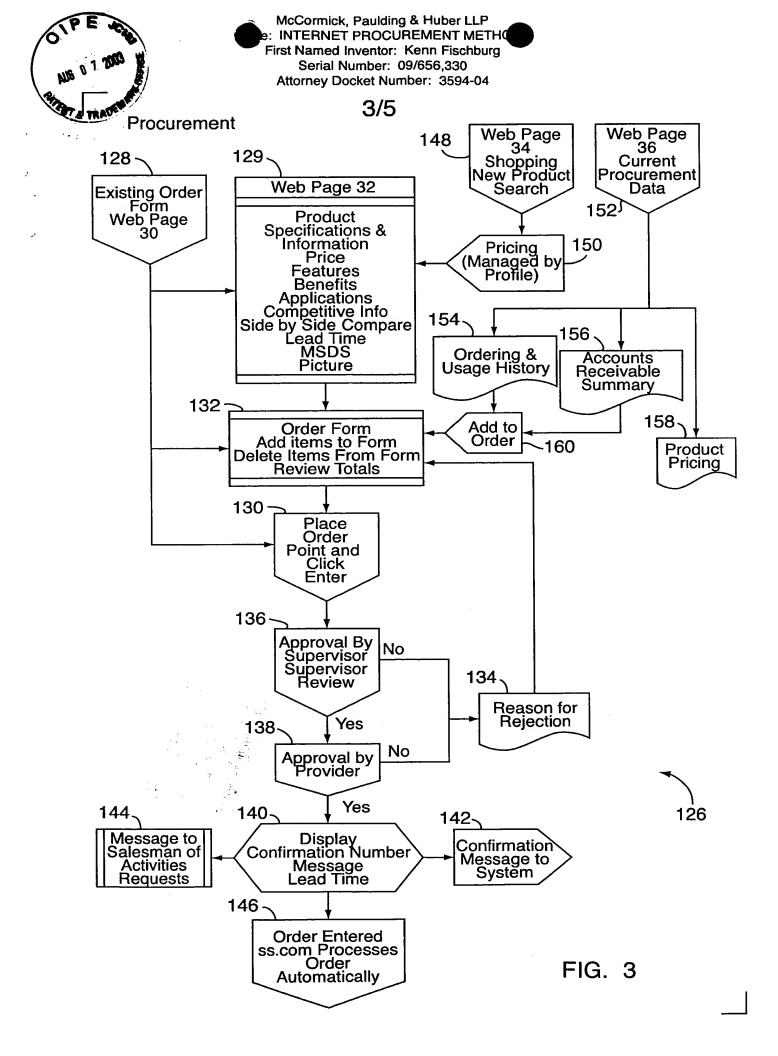
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McCormick, Paulding & Huber LLP E: INTERNET PROCUREMENT METHO First Named Inventor: Kenn Fischburg Serial Number: 09/656,330 Attorney Docket Number: 3594-04 4/5 TRAT & TRAIL **Procurement Process Flowchart** 200 208 ~ Identification of 217-Dispense Copies of Purchase Order Need Send Receiving Paperwork to AP 201 202-218 Prepare Requisition Form 209 File Main Supplier Confirming PO Paperwork' 203 219 210 Receipt of Manager's Invoice File Approval Paperwork 220 -Invoice Matched 204with Paperwork 211-File 221 Requisition Sent To Purchasing **Paperwork** Invoice is Approved for Payment 212-222 205 File Paperwork Check is Processed & Printed **Purchasing** 213-Confirms Price & Terms 223 -Receipt of Order Attach Copy of Check to Invoice 206-214. Verify Receipt of 224 **Products** Complete Requisition/PO 215 Check is Mailed Match Requisition with Packing List/PO 207-216 225 Put Products in File Place Storage Order Invoice Package Total Steps in a Typical Procurement FIG. 4 Process: 25

